LEPHALALE LOCAL MUNICIPALITY



YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (LEPHALALE LOCAL MUNICIPALITY)

Bid Amount: R 78.00 or Freely downloadable from www.lephalale.gov.za

RFQ NO: RFQ.INF.08.06 Re-advert REFERENCE NO: 6/1/2/4/1-23815

DESCRIPTION: WASTEWATER SAMPLING AND ANALYSIS FOR LEPHALALE WASTEWATER TREATMENT WORKS.

LEPHALALE MUNICIPALITY LEPHALALE MUNICIPALITY **Supply Chain Management Division** Infrastructure: Sanitation division (End-User) Contact : R Mosima / K Maphoto Contact : T Majadibodu Tel No : (014) 762 1543/1575 Tel No : 014 762 1573 Advert Date: 25 October 2022 **Closing Date: 01 November 2022** Closing Time: 12H00 Bid Box No: Marked **Briefing Session Date: N/A** Time: Venue: Name of Bidder: Bid Amount (VAT Excluded): R.....

Bidders should ensure that RFQ's are delivered timeously to the correct address: Crn Joe Slovo/Douwater street Lephalale 0557.

The bid box is generally open 24 hours a day, 7 days a week.

THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT

NB: NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE (as defined in Regulation 1 of the Local Government: Municipal Supply Chain Management Regulations)

PART A INVITATION TO BID

SUPPLIER INFORMATION							
NAME OF BIDDER							
POSTAL ADDRESS							
STREET ADDRESS							
TELEPHONE NUMBER	CODE			NUMBER			
CELLPHONE NUMBER		_					
FACSIMILE NUMBER	CODE			NUMBER			
E-MAIL ADDRESS							
VAT REGISTRATION NUMBER							
	TCS PIN:		OR	CSD No:			
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	Yes			E STATUS . SWORN		Yes	
[TICK APPLICABLE BOX]	□No		AFFID			No	
IF YES, WHO WAS THE AFFIDAVIT / CERTIFICATE ISSUED BY?							
GERTH TOTAL TOUGED BY:		ACCOUNTING	OFFIC	CER AS CO	ONTEN	MPLATED IN THE	CLOSE
AN ACCOUNTING OFFICER AS	1 — 1 CO	RPORATION ACT		Y ACCREDIT	FD	BY THE SOUTH	AFRICAN
CONTEMPLATED IN THE CLOSE	☐ AC	CREDITATION SYS	STEM (S	SANAS)			74110741
CORPORATION ACT (CCA) AND NAME THE APPLICABLE IN THE TICK BOX		FIDAVIT ISSUED B PT OF TRADE ANI			ΞШ	1	
THE EIGHBEE IN THE HORBOX	AF	REGISTERED AUDI					
[A B-BBEE STATUS LEVEL VERIFICAT		ME:	EEIDAN	/IT/FOR EME	- P O	CEO MUST DE SUE	MITTED
IN ORDER TO QUALIFY FOR PREFERE			FFIDA	VII (FOR EIVIE	50. W.	SES) MUST BE SUE	SWILLED
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA	□Yes	□No	405	/OLL A FODEIO	N.I.	□Yes	□No
FOR THE GOODS /SERVICES /WORKS				YOU A FOREIG D SUPPLIER F		[IF YES ANSWER PA	ART B:3
OFFERED?	[IF YES ENCL	LOSE PROOF]		GOODS /SERVI		BELOW]	
			/****	ING OFF LINED	<u>i</u>		
SIGNATURE OF BIDDER			DATE	:			
CAPACITY UNDER WHICH THIS BID IS			LOAIL			<u>L</u>	
SIGNED (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.)							
tins sia, e.g. resolution of unectors, etc.)			TOTA	L BID PRICE (ALL		
TOTAL NUMBER OF ITEMS OFFERED				JSIVE)			

PART B TERMS AND CONDITIONS FOR BIDDING

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- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR ONLINE
- 1.3. BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.
- 1.4. WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.
- 1.5. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

3.	QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS (NOT MANDATORY FOR SA COMPANI	ES)
3.1.	IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	☐ YES ☐ NO
3.2.	DOES THE BIDDER HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO
3.3.	DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO
3.4.	DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

1. NOTICE TO ALL BIDDERS ON DISQUALIFICATION:

A bid not complying with the requirements stated hereunder will be regarded as not being an "Acceptable bid", and as such will be rejected.

- 1. NO RFQ WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE
- 2. All Declarations, MBD 6.1 and MBD 3.1 must be completed and signed in full.
- **3.** The bid must be properly received in a sealed envelope clearly indicating the description of the service and the bid number for which the bid is submitted.
- **4.** The bid must be deposited in the relevant bid box as indicated on the notice of the bid on or before the closing date and time of the bid. Bidders must ensure that Bid Documents are delivered timeously to the correct address. **If the bid is late, it will not be accepted for consideration**.
- 5. A copy Tax Pin for confirmation of Tax matters.
- 6. The proof of CSD registration report must be attached
- 7. Copies of the company registration must be submitted with the RFQ on or before the closing time and date of the bid.
- **8.** Submission of a Joint Venture Agreement, where applicable, which has been properly signed by all parties.
- 9. No RFQ who is blacklisted by National Treasury or any National Authority due to non-performance will be considered.
- 10. Proof of payment of Municipal account statement on rates and taxes from the respective municipality not owing and older than three months for company and its Directors or proof of residence stamped by tribal authority for those residing in areas where municipal payments of rates and taxes are not implemented, such proof:
 - (a) must not be older than three (3) months from closing date of the tender,
 - (b) it must have been addressed to the company itself and any of the shareholders or members as on the document for company registration, and
 - (c) in case where the company is renting an office space, the lease agreement between the company and the respective landlord must accompany the rental invoice.
 - (d) In case where director of the company operates a business from the same residential are where he/she stays the sworn affidavit by commissioner of oath must accompany the proof of rates and taxes.
- 11. The bidders are advised to attach their certified valid BBBEE certificates, and in case were the business is classified as Exempted Micro Enterprise (EME), a letter from the registered auditor stipulating that the business has a turnover of less than R5m. It should be noted that none attachment of these documents will not disqualify the bidder for further evaluation, but will instead disadvantage them from being scored on BBBEE points.
- 12. In case where 2 (two) or more companies decide to form a joint venture (JV), **BBBEE must be** consolidated one and all the companies in the JV have to attach each and every document as requested above in addition to the Joint Venture Agreement.
 - (i) Meeting technical specifications and comply with bid conditions;
 - (ii) Financial ability to execute the contract; and
 - (iii) The number of points scored for achieving Government's Broad-Based Black Economic Empowerment objectives, points scored for price and / or points scored for functionality if applicable.

IMPORTANT NOTICE

- 1. The Lowest or any bid will not necessarily be accepted and the LMM reserves the right not to consider any bid not suitably endorsed or comprehensively completed as well as the right to accept a bid in whole or part.
- 2. Brand names MUST be specified in ANNEXURE "G" attached hereto (Price Schedule document).
- 3. Where deliveries are quoted "ex-stock" the period of delivery must not exceed Five (5) maximum working days after receipt of order.
 - If this condition is not adhered to, the order could be cancelled.
- 4. Quotations are to be completed in accordance with the conditions as set out in the quotation document and must be sealed and
 - externally endorsed with the quotation number and place in the quotation box indicated above.
- 5. Payments will be made thirty (30) days after receipt of invoice by Council.
- 6. Quotations received after the closing date and time will not be considered.
- 7. Samples of the required items or goods are available for your perusal (when applicable.)
- 8. Should the above-mentioned conditions not be adhered to, the quotation will be considered invalid.

LEPHALALE MUNICIPALITY



TERMS OF REFERENCE FOR

WASTEWATER SAMPLING AND ANALYSIS FOR LEPHALALE WASTEWATER TREATMENT WORKS

BACKGROUND

Wastewater treatment plants must comply with Green Drop Audit requirements by submitting monthly test results. Lephalale Municipality does not comply with the Wastewater Treatment license issued by Department of Water and Sanitation together with the Water Services Act, in terms of sampling and analysing the quality of wastewater. There is a need for the municipality to comply as per legislation so that it can further be able to treat wastewater.

PURPOSE

The purpose of this specification is to procure services of an accredited laboratory to provide the municipality with monthly sampling and analysis of test results for Paarl WWTW (6km from Lephalale Municipality), Zongesien WWTW (25km from Lephalale municipality) and Witpoort oxidation ponds (70km from Lephalale Municipality).

SCOPE OF WORK

The service must meet the below standards:

- 1. Sampling and analyses to be conducted at three wastewater treatment works (Paarl WWTW (old and new), Zongesien and Witpoort WWTW).
- 2. Sampling must be done monthly for a period of 12 months.
- 3. The Analyses must be carried out in accordance with methods prescribed by and obtainable from the South African National Standards (SANS), in terms of the Standards Act,1982 (Act 30 of 1982).
- 4. The methods of analysis must not be changed without prior notification to and written approval by the municipality.
- 5. Monitoring quality must be done at the outlet of works
- 6. **The service provider must be accredited**, and all the test results must be submitted to the municipality within **2** weeks.
- 7. The date, time and monitoring point in respect of each sample taken must be recorded together with the results of the analysis.
- 8. The service provider will be appointed at the lowest rate.
- A detailed report of the result must be submitted to the municipality with recommendations. The service provider must let the municipality know before collecting the samples and a register book must be signed by both the municipal official and the service provider.

10. Variables to be monitored for Paarl WWTW.

Parameter	Limit
Ph	5.5-9.5
Dissolved oxygen(mg/l)	75
Electrical Conductivity (mS/m)	75
Chemical Oxygen Demand	75
(mg/l)	
Suspended solids(mg/l)	25
Nitrates(mg/l)	1,5
Ortho-phosphate(mg/l)	1

Typical(faecal) coli per 100	0
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Sampling points for Paarl WWTP will be provided by the municipality

11. The quality of groundwater resource must be monitored by taking samples quarterly at groundwater monitoring points. The rate in the pricing schedule must cover all the borehole variables stipulated in the table below.

Variables	Frequency
PH -pH value	Quarterly
Temperature in ⁰ C	Quarterly
Electrical Conductivity in mg/l	Quarterly
Chemical Oxygen Demand in mg/l	Quarterly
Nitrates in mg/l	Quarterly
Fluoride in mg/l	Quarterly
Ortho-phosphate as Phosphorus in mg/l	Quarterly
Soap, oil or grease mg/l	Quarterly
Suspended solids in mg/l	Quarterly
Typical (faecal) Coliforms in counts per 100ml	Quarterly

12. The parameters to be covered for analysis/ cover the general limits standards regulated by the department of water and sanitation for Zongesien and Witpoort oxidation ponds. Sampling points for both Zongesien and Witpoort WWTP will be provided by the municipality.

Variables	Frequency
pH - value	Monthly
Electrical conductivity in ms/m	Monthly
Total suspended solids	Monthly
Free residual chlorine	Monthly
Nitrites	Monthly
Nitrates as N*	Monthly
Orthophosphates as p*	Monthly
Chemical oxygen demand	Monthly
Faecal coliform bacteria/100ml	Monthly
Biological oxygen demand	Monthly
Free & saline Ammonia	Monthly
Total Dissolved solids	Monthly

- 13. The service provider must be able to advise the municipality on the following issues:
 - Process control, maintenance, and management skills
 - The service provider must be able to repeat or re-sample on request.
 - Wastewater monitoring programme.
 - Wastewater sampling analysis (credibility).
 - Submission of wastewater quality results
 - Wastewater quality compliance
 - Wastewater quality failures response management.
 - Wastewater treatment facility capacity

- 14. The service provider will be expected to give recommendations on the outcome of the results based on the following:
- Plant and performance monitoring.
- Interpretation of analytical results and relevant chemical tests.
- Occupation health and safety.
- Environmental aspects.
- Putting together a monthly report of the wastewater performance.

NB: Attach copy of the Accreditation certificate for Company/ Director.

For further technical enquiries please contact Mr T Majadibodu at 014 762 1573 during working hours (07h30 - 16h00).

PRICING SCHEDULE – FIRM PRICES (PURCHASES)

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

ITEM	ANALYSIS in mg/l	QUANTITY	UNIT COST (RAND)
1	рН	1	
2	Electrical conductivity	1	
3	Total Dissolved Solids (mS/m)	1	
4	Free &Saline Ammonia	1	
5	Nitrate and Nitrite	1	
6	Free Residual Chlorine (onsite)	1	
7	Chemical Oxidation Demand (Total)	1	
8	Ortho-phosphate	1	
9	Dissolved Oxygen	1	
10	Suspended solids	1	
11	Faecal Coliform Bacteria (colilert)	1	
12	Groundwater testing (Borehole)	1	
13	Monthly report of the wastewater performance		
14	Travelling for Sampling (Rate/km)	1	
	Subtotal	•	
	VAT (15%)		
	Total Cost		

OFF	FFER TO BE VALID FOR PERIOD OFDAYS FROM THE CLOSING DATE OF BID.			
N <u>ot</u> e	e: All delivery costs must be included in the bid price, for de	elivery at the prescribed destination.		
N	lame of Bidder:	Designation		
s	Signature:	Date:		

NB: NON-COMPLETION OF THIS PAGE MAY RESULT IN DISQUALIFICATION OF BID.

2. Plant / Equipment

Provide information on plant / equipment that you have available for this project. Attach details if the space provided is not enough.

Description: Owned Plant / Equipment	Number of units

3. SCHEDULE OF BIDDERS' EXPERIENCE

The following is a statement of similar work successfully executed by myself / ourselves:

No	Name of Organisation	Description of contract	Contact person and telephone number	Contract Value (VAT Excl)
1			Name: Tel No:	
			Name:	
2			Tel No:	
_			Name:	
3			Tel No:	
4			Name:	
4			Tel No:	
5			Name: Tel No:	
6			Name:	
			Name:	
7			Tel No:	
_			Name:	
8			Tel No:	
9			Name:	
J			Tel No:	
10			Name:	
10			Tel No:	

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2011

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all bids:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to exceed/not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 Preference point system shall be applicable; or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (delete whichever is not applicable for this tender).
- 1.3 Points for this bid shall be awarded for:
 - (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. **DEFINITIONS**

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section
 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
 - (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/1

$$Ps = 80\left(1 - \frac{Pt - P\min}{P\min}\right)$$
 or $Ps = 90\left(1 - \frac{Pt - P\min}{P\min}\right)$

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

Pmin = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5.	R	ID	D	F	CL	Δ	R	Δ	ΤI	O	N	J
J.	_	_	_	_		$\boldsymbol{-}$		_		~		a

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6.	B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1
6.1	B-BBEE Status Level of Contributor: =(maximum of 10 or 20 points)
	(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE

7. SUB-CONTRACTING NOT MANDATORY

status level of contributor.

7.1	Will any	portion	of the	contract be	sub-contracted
/ . I	vviii ai iv	DOLLIOL	OI IIIC	COHILIACI DE	Sub-contracted

(Tick applicable box)

YES	NO	

- 4 .	4 10	
7.1.1	i itves	. indicate:

i)	What	percentage	of	the	contract	will	be
	subcontra	acted		%			
ii)	The name	e of the sub-contract	tor				
iii)	The B-BE	BEE status level of th	ne sub-co	ntractor			

iv) Whether the sub-contractor is an EME or QSE

(Tick a	applio	cable b	ox)
YES		NO	

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

Designated Group: An EME or QSE which is at last 51% owned	EME	QSE
by:	$\sqrt{}$	√
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8.	DECLARATION WITH REGARD TO COMPANY/FIRM
Name	of company/firm:
VAT re	egistration number:
Compa	any registration number:
8.1	TYPE OF COMPANY/ FIRM
	 □ Partnership/Joint Venture / Consortium □ One person business/sole propriety □ Close corporation □ Company □ (Pty) Limited [TICK APPLICABLE BOX]
8.2	DESCRIBE PRINCIPAL BUSINESS ACTIVITIES
8.3	COMPANY CLASSIFICATION
	 Manufacturer Supplier Professional service provider Other service providers, e.g. transporter, etc. [TICK APPLICABLE BOX]
8.4	MUNICIPAL INFORMATION
	Municipality where business is situated: Registered Account Number:
	Stand Number:

- 8.5 Total number of years the company/firm has been in business:.....
- 8.6 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:
 - i) The information furnished is true and correct;
 - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
 - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
 - iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES		
1		GNATURE(S) OF BIDDERS(S)
2	DATE :	
	ADDRESS	

MBD 6.2

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS (NOT COMPULSORY)

This Municipal Bidding Document (MBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.
- 1.2. Regulation 8.(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for tenders referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on http://www.thedti.gov.za/industrial development/ip.jsp at no cost.

1.6. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;

2.	The stipulated minimum threshold(s) for local production and content (refer to Annex
	A of SATS 1286:2011) for this bid is/are as follows:

Description of services, works or goods	Stipulated minimum threshold
	%
	%
	%

3. Does any portion of the goods or services offered have any imported content?

(Tick applicable box)

YES	NO	

3.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

4. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

LOCAL CONTENT DECLARATION (REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

I	IN RESPECT OF BID NO.		
ļ	ISSUED BY: (Procurement Authority / Name of Institution):		
N	NB		
1	The obligation to complete, duly sign and submit this declaration transferred to an external authorized representative, auditor or any ot acting on behalf of the bidder.		
2	Guidance on the Calculation of Local Content together with L Declaration Templates (Annex C, D and E) is ac http://www.thdti.gov.za/industrial development/ip.jsp . Bidders should Declaration D. After completing Declaration D, bidders should comple E and then consolidate the information on Declaration C. Declaration submitted with the bid documentation at the closing date and time order to substantiate the declaration made in paragraph (c) below. D and E should be kept by the bidders for verification purposes for least 5 years. The successful bidder is required to continuously update C, D and E with the actual values for the duration of the contract.	ccessible on first complete the Declaration of the bid in a period of at	
C	I, the undersigned,do hereby declare, in my capacity as		
	of(nai entity), the following:	me or blader	
((a) The facts contained herein are within my own personal knowledge.		
((b) I have satisfied myself that:		
	 the goods/services/works to be delivered in terms of the above comply with the minimum local content requirements as specificand as measured in terms of SATS 1286:2011; and 		
((c) The local content percentage (%) indicated below has been calcula formula given in clause 3 of SATS 1286:2011, the rates of exchang paragraph 4.1 above and the information contained in Declaration D an been consolidated in Declaration C:	e indicated in	
	Bid price, excluding VAT (y)	R	
	Imported content (x), as calculated in terms of SATS 1286:2011 R		
	Stipulated minimum threshold for local content (paragraph 3 above)		

If the bid is for more than one product, the local content percentages for each

Local content %, as calculated in terms of SATS 1286:2011

product contained in Declaration C shall be used instead of the table above. The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE:	DATE:
WITNESS No. 1	DATE:
WITNESS No. 2	DATE:

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.

completedand submitted with the bid.

2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

In order to give effect to the above, the following questionnaire must be

3.	.1	Full Name of Owner of the Bidding Entity:
3.	.2	Identity Number if applicable:
3.	.3	Position occupied in the Company (director, trustee, shareholder²):
3.	.4	Company Registration Number:
3.	.5	Tax Reference Number:
3.	6	VAT Registration Number:
(a) a (i) (ii (b) a (c) ar (d) ar er Ac (e) a	m i) ii) n c ntii ct, m	Regulations: "in the service of the state" means to be — ember of — any municipal council; any provincial legislature; or the national Assembly or the national Council of provinces; ember of the board of directors of any municipal entity; official of any municipality or municipal entity; employee of any national or provincial department, national or provincial public ty or constitutional institution within the meaning of the Public Finance Management 1999 (Act No.1 of 1999); ember of the accounting authority of any national or provincial public entity; or employee of Parliament or a provincial legislature.
² Sh inv	ar ⁄ol	reholder" means a person who owns shares in the company and is actively vedin the management of the company or business and exercises control over the company.
3.	.7	The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.
3.	.8	Are you presently in the service of the state? (Tick applicable box) YES NO
		3.8.1 If yes, furnish particulars.

3.9	(Tick applicable box)	YES	NO
	3.9.1 If yes, furnish particulars		
	3.9.1 II yes, furnisii particulais		
3.10	Do you have any relationship (close family member, partner or associate with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? (Tick applicable box)		NO
	(Tick applicable box)	ILS	NO
	3.10.1 If yes, furnish particulars.		
3.11	Are you aware of any relationship (close family member, partner or a	esocia	te)
0.11	between any other bidder and any persons in the service of the state be involved with the evaluation and or adjudication of this bid?		
	(Tick applicable box)	YES	NO
	3.11.1 If yes, furnish particulars		
3 12	Are any of the company's directors, trustees, managers,		
0	principle shareholders or stakeholders in service of the state?		
	(Tick applicable box)	YES	NO
	3.12.1 If yes, furnish particulars.		
		•••••	
3.13	Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state?		
	(Tick applicable box)	YES	NO
	3.13.1 If yes, furnish particulars.		
		•••••	
3.14	Do you or any of the directors, trustees, managers,		
	principle shareholders, or stakeholders of this company		
	have any interest in any other related companies or business whether or not they are bidding for this contract. (Tick applicable box)	YES	NO

3.14.1 If yes, furnish particulars:

	Full Name	Identity Number	State Employee
			Number
	CERTII	FICATION	
	DERSIGNED (NAME)		
CERTIFY TH	HAT THE INFORMATION FURNISHED ON	I THIS DECLARATION FORM	IS CORRECT.
	HAT THE STATE AND/OR THE LEPHALA O THIS DECLARATION PROVE TO BE FA	•	LM) MAY ACTAGAINST
•••	0:		
	Signature	Date	

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?	Yes	No
	(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).		
	The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.		
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes	No
4.2.1	If so, furnish particulars:		

4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	f Yes	No
4.3.1	If so, furnish particulars:	İ	
Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes _	No
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes	No 🗌
4.7.1	If so, furnish particulars:		
CEI FOI I A	CERTIFICATION HE UNDERSIGNED (FULL NAME) RTIFY THAT THE INFORMATION FURNISHED ON THIS DI RM TRUE AND CORRECT. CCEPT THAT, IN ADDITION TO CANCELLATION OF A FION MAY BE TAKEN AGAINST ME SHOULD THIS DI OVE TO BE FALSE.	CONTR	RACT,
		•••••	
Posi	ition Name of Bidder	•••••	

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids¹ invited.
- Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe* se prohibition meaning that it cannot be justified under any grounds.
- Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
 - This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
 - In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:	
(Bid Number and Description)	
in response to the invitation for the bid made by:	
(Name of Municipality / Municipal Entity)	
do hereby make the following statements that I certify to be true and complet respect:	ete in every
I certify, on behalf of:	that:
(Name of Bidder)	

- 1. I have read and I understand the contents of this Certificate;
- 2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
- 3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
- 4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
- 5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
- 6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor.

However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.

- 7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
- 8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

Signature	Date
Position	Name of Bidder

Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

JOINT VENTURE INFORMATION

(Complete only if applicable)

The parties hereto form a Joint Venture for the purpose of jointly bidding and obtaining the award of contract.

•	
Full Name and address of Lead enterprise	
	%
Full Name and address of 2nd enterprise	
	%
Full Name and address of 3rd enterprise	
	%

The share of the partners in the Joint Venture shall be:

The Lead Partner is hereby authorized to incur liabilities, receive instructions, payments, sign all documents in connection with the bid, and to be responsible for the entire execution and administration of the contract for and on behalf of the partners.

The parties hereto shall make available to the Joint Venture the technical advice and benefit of their individual experience and shall, in all other respects, endeavor to share the responsibility and burden of the performance of the Joint Venture.

To this end the parties hereto shall share, in the above proportions, in all risks and obligations arising out of or in connection with the Contract, especially in the provisions of all necessary working capital and guarantees, in profit and loss and personnel.

The Lead Partners shall supply, in its name, Professional Liability Insurance for the amount and period as stated in the Contract Data.

The Joint Venture may not be terminated by any of the parties hereto until either:

The contract has been awarded to another bidder or

The work undertaken by the Joint Venture under the contract has been completed and all liabilities and claims incurred by and made by the Joint Venture have been settled, the bid is cancelled or the period of validity of bid extended.

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

No party to the Agreement shall be entitled to sell, assign or in any manner encumber or transfer its interest or any part thereof in the Joint Venture without obtaining the prior written consent of the other party hereto.

The Parties of the Joint Venture shall cooperate on an exclusive basis. No Party shall during the validity period of the bid submit a bid to or enter into a Contract with the LLM or any other party for the Project, either alone or in collaboration with a third party.

Authorised Signature Lead Partne	r	
Name		
Designation		
Signed at	on	
Authorised Signature of 2nd Partner		
Name		
Designation		
Signed at	on	
Authorised Signature of 3rd Partner		
Name		
Designation		
Signed at	on	
oignod att		
(ALL SIGNATORIES SHALL CONFIRM THEIR AUTHORITY BY ATTACHING TO THE LAST PAGE OF THE BID, ORIGINAL OR COPIES OF DATED AND SIGNED		

RESOLUTIONS OF THE MEMBERS/DIRECTORS/PARTNERS AS THE CASE MAY BE.)