



LEPHALALE MUNICIPALITY

Lephalale is one of the fastest growing towns in Limpopo due to the presence of natural coal reserves, huge industrial expansion projects initiated by mainly coal mining processing and electricity generation. Suitably qualified persons who wish to take role in the development and exposure of the Municipality are hereby invited to apply for the following challenging positions:

POSITION: DIRECTOR SOCIAL SERVICES

DURATION: PERMANENT

REMUNERATION: R965 958– R1,103 953 – R1,224 083 PLUS 7% REMOTE ALLOWANCE (IN LINE WITH GOVT GAZETTE NO.: 50737)

WORKSTATION: LEPHALALE CIVIC CENTER

The incumbent is expected to sign an appointment contract, a performance agreement and disclosure of financial interest. The shortlisted candidates consent to qualifications, employment background and security vetting.

Requirements: Bachelor of Science Degree in Social Sciences / Public Administration / Law, or equivalent. Five (5) years' experience at middle management level. Have a proven successful institutional transformation within public and private sector Registration with the South African Council for Social Services Professionals (SACSSP) or similar recognised relevant professional body will be an added advantage. A valid Code 08 driver's license. Successful candidate who does not have the CPMD or MFMP must complete it within eighteen (18) months from the date of appointment, failing which the appointment will automatically be terminated one month after the applicable period.

Knowledge & Skills: Good knowledge and understanding of relevant policy and legislation. Good knowledge and understanding of institutional governance systems and performance management. Understanding of council operations and delegation of powers, as well as health services management, cemetery management, public safety and parks and recreation management.

Attributes: Strategic planning, leadership and management, strong in governance, strong business and work ethics, and values, result-orientated, innovation, problem solving and analytic thinking, customer-oriented, communication skills, accountable, team-player, Project Management, Legislation, Policy development and implementation. High level of emotional intelligence, negotiation, attention to detail, Stakeholder relations. Good knowledge of supply chain management regulations and the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

KPA's, inter alia, will: Responsible for the following functions: Traffic and licensing, Library, Parks, environment and waste management. Provide strategic management and leadership for the department and municipality. Manage and improve all administrative functions. Compile annual reports, attend and execute Executive Committee and Council resolutions. Develop and implement policies and strategies. Compile and manage budget. Ensure that the municipality complies with all provisions of the statutory organ. Management of

recreational facilities, cemeteries, libraries and parks. Ensure community participation on matters of governance. Management of environmental health including refuse removals service. Provide strategic leadership in the department. Development of Batho Pele organizational culture within the department.

POSITION: DIRECTOR DEVELOPMENT PLANNING SERVICES: RE-ADVERT (IF YOU HAVE PREVIOUSLY APPLIED FOR THIS POSITION YOU ARE ADVISED TO REAPPLY)

DURATION: PERMANENT

REMUNERATION: R965 958– R1,103 953 – R1,224 083 PLUS 7% REMOTE

ALLOWANCE (IN LINE WITH GOVT GAZETTE NO.: 50737)

WORKSTATION: LEPHALALE CIVIC CENTER

The incumbent is expected to sign an appointment contract, a performance agreement and disclosure of financial interest. The shortlisted candidates consent to qualifications, employment background and security vetting.

Requirements: Bachelor of Science Degree in Building Science/ Architect/ Bachelor degree in Town and Regional Planning or Development Studies or equivalent qualification. At least five (5) years' experience at middle management level and a proven successful Professional Developmental/Town and Regional Planning experience. Excellent communication skills with an ability to interlink and interact with stakeholders at all levels. Project Management Certificate/Diploma or registration as a professional planner in accordance with the planning profession Act 2002 (Act No.: 36 of 2002) will be an added advantage. Valid Code B driver's license. Successful candidate who does not have the CPMD or MFMP must complete it within eighteen (18) months from the date of appointment, failing which the appointment will automatically be terminated one month after the applicable period.

Knowledge & Skills: Good knowledge and understanding of relevant policy and legislation, institutional governance system, internal labour processes and performance management. Knowledge of geographical information system, spatial, town and development planning. Good knowledge of supply chain management regulations.

Attributes: Strategic Planning, leadership, good management attributes in governance, strong business and work ethics and values, results-orientated, innovation, problem solving, analytical thinking, customer orientation, communication skills, accountable, team player, Project Management, Legislation, Policy development and implementation. High level of emotional intelligence, negotiation, attention to detail and stakeholder relations.

KPA's, inter alia, will: Preparing and submitting reports to the Municipal Manager and relevant committees on issues relevant to the Directorate. Ensure effective co-ordination between departments and Development Planning Directorate so that annual objectives are implemented. Ensure standard reporting and processes to be implemented to enable stakeholders to regularly re-align implementation and planning strategies for effective implementation of programs. Management of the following key performance areas: Human Settlement, Building Control and compliance, GIS, Spatial Planning, Land Use Management and Local Economic Development. Manage the Directorate's Day to day operations.

Closing Date: 06 December 2024

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At least 60% of the total remuneration package to be structured salary and 40% be flexible in accordance with SARS guidelines.

All applications must be submitted on Lephalale Local Municipality's application form for section 56 Senior Manager positions that is downloaded on our website: www.lephalale.gov.za and must be accompanied by a detailed CV, originally certified

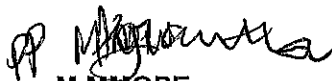
copies of qualifications, ID, driver's license and covering letter that indicate the position you are applying for and must be sent by post to: *The Municipal Manager Private Bag X136, Lephalale, 0555* or hand delivered to *Lephalale Local Municipality, Corner Joe Slovo & Dou Water Street, Lephalale 0555, Corporate Support Services, Records Office*. Faxed or e-mailed applications and those without the relevant accompanying documents will not be considered.

NB: Lephalale Municipality is an affirmative action and equal opportunity employer and is committed to transformation. Lephalale Municipality has the right to advertise or withdraw an advertisement at anytime without prejudice to anyone. Applicants with highest levels of personal integrity will be considered and appropriate pre-employment screening processes are obligatory for consideration in any post.

Date: 08/11/2024

Notice no.: V5/2024/2025

Ref: 4/3/2/5/9



M MMOPE

Municipal Manager