



LEPHALALE MUNICIPALITY

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Lephalale is one of the fastest growing towns in Limpopo due to the presence of natural coal reserves, huge industrial expansion projects initiated by mainly coal mining processing and electricity generation. Suitably qualified persons who wish to take role in the development and exposure of the Municipality are hereby invited to apply for the following challenging positions:

1. POSITION: Supply Chain Management Officer L3

(Budget & Treasury: Supply Chain Management Division)

Commencing salary: R511 548 - R524 448 - R540 324 P/A excluding benefits

(Plus travelling allowance of 1100 KM per month)

Requirements: Three (3) year National Diploma in Financial Management/Supply Chain Management (NQF Level 6) or equivalent qualification. A valid code 8 driver's license. Three (3) years' experience in Supply Chain management. Good communication, analytical and negotiation skills.

KPA's Inter alia: Establish and maintain a demand management system. Compile reports on recommended service providers. Placement of bid notices. Responsible for administration pertaining to bidding process. Provide advisory to the bid committees, manage coordination of acquisition committee. Monitor bid award process.

2. POSITION: Engineering Technician L3 (Re-advert: if you previously applied for this position, you are advised to re-apply)

(Infrastructure Services: Electrical Division)

Commencing Salary: R 511 548 - R524 448 - R540 324 P/A excluding benefits

(Plus travelling allowance of 1100km per month)

Requirements: Three (3) year National Diploma in Electrical Engineering (NQF Level 6) or equivalent qualification. At least three (3) years' experience in Electrical environment. Code B driver's license. Knowledge of Geographic information system, Data bases and Computer aided design.

KPA's Inter alia: Assist with the overall design and planning of new electricity networks and the upgrading of existing networks. Undertake electricity network analysis under supervision. Operate the electrical networks, electrical protection and metering devices. Conduct administrative and maintenance work. Ensure compliance to technical and safety requirements. Undertaking inspections checking of contractor's accreditation and staying up to date with all new legislation and revisions.

3. POSITION: IDP Officer L5

(Strategic Support Services: IDP Division)

Commencing salary: R409 188 – R430 044 – R451 956 P/A excluding benefits

Requirements: Three (3) year National Diploma in Development Studies/Public Administration (NQF Level 6) or equivalent qualification. Good communication skills, analytical skills and innovative skills. Code B driver's license. Two (2) years experience in community engagement activities.

KPA'S inter alia: Conduct IDP campaigns to all wards, distribute notices and invite stakeholders and organize communities. Monitor IDP progress, reporting and stakeholder relations. Conduct research, assess and interpret information related to development of IDP process.

4. POSITION: Safety Officer L3

(Corporate support services: Human resources division)

Commencing salary: R511 548 – R524 448 – R540 324 excluding benefits

(Plus travelling allowance of 1100 KM per month)

Requirements: Grade 12 plus three (3) year National Diploma in Safety Management (NQF Level 6) or equivalent. Certificate in SAMTRAC will be an added advantage. Three (3) years' experience in health and safety environment. Knowledge of Occupational Health and Safety Act 85 of 1993. Good communication interpersonal and skills. Analytical skills. A valid code 8 driver's license.

KPA's Inter alia: Provide advice and guidance to municipality and its managers on health and safety matters. Investigate and report on accidents and related incidents, recommending any changes that may be necessary to ensure that the municipality complies with health and safety regulations. Carry out a risk analysis for the municipality and recommend any changes that may be necessary. Review working practices and safety equipment to ensure that the municipality meets the OHS act.

The following internship positions are available for applicants:

POSITION	QUALIFICATION	DURATION	REMUNERATION	REQUIREMENTS
1x Logistics/Fleet Management Intern	ND: Logistics/ Logistic management (NQF Level 6) or equivalent qualification	24 Months	R100 000 P/A	Applicants must be unemployed graduates.
1x IT Intern	ND: Information Technology (NQF Level 6) or equivalent qualification	24 Months	R100 000 P/A	Applicants must be unemployed graduates.
1x Public Participation Intern	ND: Public Administration (NQF Level 6) or equivalent qualification	24 Months	R100 000 P/A	Applicants must be unemployed graduates.
1x Communication Intern	ND: Graphic design (NQF Level 6) or equivalent qualification	24 Months	R100 000 P/A	Applicants must be unemployed graduates.
1x MPAC intern	ND: Public Administration (NQF Level 6) or equivalent qualification	24 Months	R100 000 P/A	Applicants must be unemployed graduates.
1x Development Planning Intern	ND: Public Administration (NQF Level 6) or equivalent qualification	24 Months	R100 000 P/A	Applicants must be unemployed graduates.
2x Financial Interns	ND: Financial Management (NQF Level 6) or equivalent qualification.	24 Months	R100 000 P/A	Applicants must be unemployed graduates.

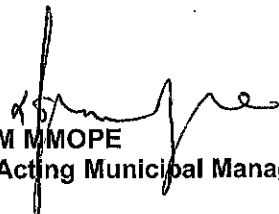
Closing Date: 28/03/2024

Enquiries: RALUPFUMO RM 014 762 1400

Application form that indicates the position that you are applying for, accompanied by comprehensive CV, originally certified copies of qualifications and ID, must be mailed to: **Municipal Manager, Lephalale Municipality, P/Bag X136 Lephalale, 0555** or hand – delivered to **Records Office Civic Centre Cnr Joe Slovo and Douwater, Onverwacht**. Faxed or e-mailed applications and those without the relevant accompanying documents will be automatically disqualified. If you are not contacted within 90 days after the closing date, kindly consider your application as unsuccessful.

NB: Lephalale Municipality is an affirmative action and equal opportunity employer and is committed to transformation. Lephalale Municipality has the right to advertise or withdraw an advertisement at anytime without prejudice to anyone. Applicants with highest levels of personal integrity will be considered and appropriate pre-employment screening processes are obligatory for consideration in any post.

Date: 01/03/2024
 Notice no: V12/2023/2024
 Ref NO: 4/3/2/3/4/8/9/11


M M MOPE
 Acting Municipal Manager