



REQUEST FOR PROPOSALS

SEDFA ECOSYSTEM OUTREACH PARTNERS IN LEPHALALA

The establishment of SEDFA under the National Small Enterprise Amendment Act 21 of 2024 consolidated the mandates of Seda, sefa, and the Co-operative Banks Development Agency (CBDA) into a single, agile institution. This integration advances government's commitment to reducing inefficiencies, enhancing service delivery, and driving meaningful impact for small enterprises. SEDFA's vision, *"Empowering South Africa's small businesses for inclusive growth, transformation, and sustainable employment,"* continues to guide our priorities in 2026/27.

SEDFA is mandated to implement the government's small business strategy. Design and implement a standard and common national delivery network for small enterprise development. Integrate government-funded small enterprise support agencies across all tiers of government.

SEDFA's mission is to develop, support, and promote small enterprises throughout the country, ensuring their growth and sustainability in coordination and partnership with various role players, including global partners, who make international best practices available to local entrepreneurs.

SEDFA, through its strategic objective of establishing a national MSME service delivery network that reaches all communities and ensures geographical equity, seeks to appoint Ecosystem Outreach Centers (EOC) throughout South Africa. For SEDFA to fulfill this objective, Service Providers engaged in MSME development from the areas listed below are invited to submit their detailed proposals and company profiles for the stipulated areas.

Lephalale Municipality:

The services should include the following:

- Business Information
- Counseling and advice
- Assessment and referral to district branch
- Management and monitoring of assessment plans and referral feedback
- Data capturing of small enterprises
- Clients' registration (using forms or system to be provided by Sedfa)
- Assisting SMMEs & Cooperatives with TREP applications
- Assisting SMMEs & Cooperatives with Business Plans to apply for Sedfa funding
- Basic Business Skills Management Training

Minimum requirements of an EOC include the following:

- Located in the townships/villages where Sedfa wants to establish an Access Point
- Previous experience in small enterprise development
- Capacity to offer a service to MSMEs
- Able to meet minimum service delivery standards, e.g., office, computer, printer, fax, internet access, etc.
- Be accessible and open at least all office hours
- A legal entity registered for VAT, PAYE, etc.
- Able to produce a valid tax clearance certificate/pin

SEDFA will sign a service level agreement with successful Service Providers. The contract will stipulate key performance areas and targets to be delivered.

Compulsory Briefing session

Date : 09/07/2026

Time : 11 h00

Venue: Lephalale Municipal Lapa

**Interested bidders may obtain RFP by sending a request to
Lmashakoe@sedfa.org.za**

Tel: 015 492 9600/05

Enquiries (Tjozana@sedfa.org.za)

Proposal must be submitted to the email: Lmashakoe@sedfa.org.za

OR

Hand delivered during office hours at:

- SEDFA Waterberg Branch 40 Retief
Street Mokopane
0600

Closing Date: 16 July 2026



Signature

02/07/2026

Date