



## LEPHALALE MUNICIPALITY

Lephalale is one of the fastest growing towns in Limpopo due to the presence of natural coal reserves, huge industrial expansion projects initiated by mainly coal mining processing and electricity generation. Suitably qualified persons who wish to take role in the development and exposure of the Municipality are hereby invited to apply for the following challenging positions:

**POSITION: EXECUTIVE MANAGER: SOCIAL SERVICES (RE –ADVERT: IF YOU PREVIOUSLY APPLIED FOR THIS POSITION, YOU ARE ADVISED TO RE-APPLY)**  
**DURATION: FIVE (5) YEAR PERFORMANCE-BASED CONTRACT**  
**REMUNERATION: R 972 648– R1 108 275– R1 257 894 PLUS 7% REMOTE ALLOWANCE (IN LINE WITH GOVT GAZETTE NO.:43122)**  
**WORKSTATION: LEPHALALE CIVIC CENTER**

**The incumbent is expected to sign an appointment contract, a performance agreement and disclosure of financial interest. The shortlisted candidates consent to qualifications, employment background and security vetting.**

**Requirements:** Three (3) year Bachelor of Science Degree in Social Sciences / Public Administration / Law, or equivalent. Five (5) years' experience at middle management level. Proven successful institutional transformation within public or private sector. Registration with the South African Council for Social Services Professionals (SACSSP) or similar recognised relevant professional body will be an added advantage. Computer literacy. A valid Code 08 driver's license. Certificate in Municipal Finance Management (MFMP) or Certificate Program in Municipal Development (CPMD) will be an added advantage. Successful candidate who does not have the CPMD or MFMP must complete it within eighteen (18) months from the date of appointment in accordance with Government Notice no. 91 of February 2017 as promulgated in Government Gazette No.40593, failing which the appointment will automatically be terminated one month after the applicable period.

**Knowledge & Skills:** Good knowledge and understanding of relevant policy and legislation. Good knowledge and understanding of institutional governance systems and performance management. Understanding of council operations and delegation of powers, as well as health services management, cemetery management, public safety and parks and recreation management.

**Attributes:** Strategic planning, leadership and management, strong in governance, strong business and work ethics, and values, result-orientated, innovation, problem solving and analytic thinking, customer-oriented, communication skills, accountable, team-player, Supply Chain Management, Project Management, Legislation, Policy development and implementation. High level of emotional intelligence, negotiation, attention to detail, Stakeholder relations. Good knowledge of supply chain management regulations and the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

**KPA's, inter alia, will:** Responsible for the following functions: Traffic and licensing, Library, Parks, environment and waste management. Provide strategic management and leadership for the department and municipality. Manage and improve all administrative functions.

Compile annual reports, attend and execute Executive Committee and Council resolutions. Develop and implement policies and strategies. Compile and manage budget. Ensure that the municipality complies with all provisions of the statutory organ. Management of recreational facilities, cemeteries, libraries and parks. Ensure community participation on matters of governance. Management of environmental health including refuse removals service. Provide strategic leadership in the department. Development of Batho Pele organizational culture within the department.

**Closing Date: 20 November 2020**                      **Moaloshi PJ Tel. no. 014 763 2193.**

At least 60% of the total remuneration package to be structured salary and 40% be flexible in accordance with SARS guidelines.

**All applications must be submitted on Lephale Local Municipality's application form for section 56 Executive Managers positions that is downloaded on our website: [www.lephale.gov.za](http://www.lephale.gov.za) and must be accompanied by a detailed CV, originally certified copies of qualifications, ID, driver's license and covering letter that indicate the position you are applying for and must be sent by post to: *The Municipal Manager Private Bag X136, Lephale, 0555 or hand delivered to Lephale Local Municipality, Corner Joe Slovo & Dou Water Street, Lephale 0555, Corporate Support Services, Records Office.* Faxed or e-mailed applications and those without the relevant accompanying documents will not be considered.**

Lephale Municipality is an affirmative action and equal opportunity employer and is committed to transformation.

If you are not contacted within 90 days after the closing date, kindly consider your application as unsuccessful.

Date: 06/11/2020

Notice no.: V6/2020/2021

**MM COCQUYT**  
Municipal Manager