



## LEPHALALE MUNICIPALITY

Prospective Service providers with proven track records are invited to tender as follows:

REFERENCE AND TENDER NUMBER	DESCRIPTION OF SERVICE	DOC. FEE	CIDB	Compulsory briefing	Evaluation criteria	Technical enquiries	Closing date
Ref no: 8/2/708 T09/2023-2024 (Re-Advert)	Appointment of a suitable service provider for electronic documents and records management system (EDRMS) for a period of three (3) years and a roll out plan that complies with the national archives and records services act (act 43 of 1996)	R515.00	N/A	N/A	80/20	Moloko Chokoe (014 762 1586)	23/02/2024 @ 12:00
Ref no: 8/2/724 T25/2023-2024	The appointment of an Insurance Broker services for a period of three years, starting from 1 <sup>st</sup> July 2024 – 30 <sup>th</sup> June 2027 financial years.	R515.00	N/A	N/A	80/20	Maggie Ntwampe (014 762 1498)	23/02/2024 @ 12:00

- Bid documents containing the Condition of bid as well as administrative requirements will be available from **25 January 2024** at the security entrance to main office @ 10H00am
- The Supply Chain Management Policy of the Lephalale Municipality, Preferential Procurement Regulation 2022, PPPFA and other enabling legislations will be applied in the evaluation and adjudication of bids.
- The lowest or any bid will not necessarily be accepted and the council reserves the right to accept the whole or part of any bid. No late, Faxed, e-mailed or Telephonic tender will be accepted.
- Sealed documents individually marked the above reference and description must be placed in the **TENDER BOX** situated next to entrance ground floor of Lephalale Municipality offices, Cnr Joe Slovo and Dou Water Street not later than the dates mentioned above, where after the bids will be opened in public at the municipal offices.
- Administrative enquiries can be directed to **Mr. O Mokobane** of Lephalale Municipality at telephone number 014 762 1603.

**M MMOPE**  
**ACTING MUNICIPAL MANAGER**